



General Exhibitor Regulations Guitar Fest

The regulations are an integral part of the application. By registering, the exhibitor accepts the general exhibitor regulations.

Guitar Fest, 3400 Burgdorf (BE)
Markthalle Burgdorf, Sägegasse 19

Participation:

Private and commercial providers can participate. The participant must be able to act and provide truthful information while registering for the event. In the event of non-compliance with the general exhibitor regulations, the organizer may reject registrations. The organizer reserves the right to exclude exhibitors from participation without stating reasons.

Stand allocation

Each participant books his own stand. It is not permitted to divide a stand between several exhibitors. Stands are listed under one name in the list of exhibitors. The person or company that rents the stand is also responsible for it.

We try to take the best possible consideration of placement requests. If you would like to place your stand in a specific way, you can indicate this when registering.

Goods allowed in the venue:

Everything around the guitar can be sold: Acoustic and electric guitars & bass guitars, amplifiers, effects, accessories, studio equipment, reading, services, etc.

Opening hours:

The opening hours are regulated in the registration.

Stand fees:

Stand fees are regulated in the application.

Terms of payment:

The stand fees are due upon registration. The registration is binding. The latest incoming payment is regulated on the invoice. If the stand fee is not paid by the specified date the organizer reserves the right to pass on the stand space without giving reasons. In case of non-appearance there will be no refund of the stand fee. Exhibitors who have registered at very short notice, i. e. less than 3 weeks before the event, must take the payment receipt with them and present it, otherwise the organizer reserves the right to collect the stand fee in cash.

The stand allocation is carried out by the organizer. Placement requests will be considered as far as possible and in the order of registration, but cannot be guaranteed.

Stand construction / removal:

The times for assembly and disassembly are regulated in the registration. Vehicles cannot enter the hall. The transport of the sales goods must always be carried out with own brought in carts or similar. Exhibitors who set up their stands on the market day are requested to arrive as early as possible, from 06:00 a. m. in Burgdorf, so that all exhibitors can move in and set up their stands by 08:30 a. m.

The unloading time must be kept as short as possible so that the next one can drive in front of the hall. There is not enough space for everyone to unload at the same time in front of the hall. Please park the car right there on the signalled parking lot next door.

The venue is divided into 2 floors. There is no elevator to the second floor, but here are only about 20 steps to take. Upon request and prior reservation we will provide a helper at the stairs.

At 08.45 a. m. we close the rear entrances, which are closed all day long for security reasons. To get to the vehicles, exhibitors must use the front entrance.

Exhibitor transport vehicles

Exhibitor transport vehicles must be parked in the designated parking lot. The Instructions of the car park attendants must be strictly followed. The parking of the vehicles behind the Standing space is not possible.

The Guitar Festival is opened on time at 9.00 a. m.

Cleaning/Return table/rental material:

The stand and the tables must be returned to the organizer in a clean, perfect condition. The rented area and furniture must be inspected by the organizer before leaving the stand. Personal waste and packaging materials, equipment, etc. must be taken back with the exhibitor and disposed of at home. Otherwise, additional cleaning and disposal costs will be charged to the exhibitor. If the exhibitor fails to return tables or cable reels, the organizer reserves the right to charge for missing furniture and material.

Guarding:

The hall in Burgdorf is guarded during the night from the day before the event.

Legal:

The seller confirms that he only sells his own goods (from which he is the legal owner) for his own account. If the registered supplier is not personally present on the market day, his representative sells for the account of the supplier. If this is not the case, seller must name all other persons or companies on whose account he is selling the goods. The passing on of rented sales areas to others is permitted, but must be reported to the organizer. In the event of non-compliance, the organiser may immediately prohibit further sales without reimbursement of the stand rent and exclude the supplier from further markets.

Exhibitors from abroad are responsible for all customs formalities.

Unless otherwise stated or agreed, the exhibitor guarantees the functionality of his goods. The organizer accepts no liability for the quality and functionality of the offered items.

Trading counterfeit goods is prohibited. The organizer accepts no liability whatsoever for the items offered, especially in the case of counterfeiting, and forwards any claims for damages to the seller.

Liability:

Each exhibitor is personally responsible for the insurance of his goods and is liable for theft and damage to his products. The exhibitor is also liable for Impurities and damage. The exhibitor shall also be liable for accidents caused by him his employees or helpers. The organizer declines any liability.

Traveling traders permit:

Professional travelling traders meet the criteria of commercialism and require a permit in Switzerland. In case of uncertainty, the cantonal authorities provide information.

Final provisions

If the Guitar Fest cannot be held for any reason, exhibitors are entitled to a refund of the stand fees paid, minus the administrative costs. Any claim for damages cannot be made. Smoking is strictly prohibited in all rooms.

The place of jurisdiction for all parties is Burgdorf.
Burgdorf, 30. January 2018